



# I-70 Floyd Hill

## Floyd Hill CMGC Construction Technical Team (CTT)

### Meeting Summary

November 3, 2023, 11:00 AM to 12:00 PM

Kraemer Floyd Hill Office: 35715 US-40 Building B, Ste 220, Evergreen, CO 90439

## 1. Introductions & Agenda Review

CDR Associates opened the meeting and reviewed the agenda.

### TT Agenda 11-3-23

1. *Introductions & Agenda Review*
2. *Draft Charter and Operating Protocols*
3. *Draft Tracking Sheet and Commitment Tracking Process*
4. *Wrap Up & Next Steps*

## 2. Draft Charter and Operating Protocols

The Floyd Hill Construction Technical Team (CTT) kickoff began with a review of the draft [Charter and Operating Protocols](#). The group discussed and confirmed the following items.

**Construction TT Draft Purpose:** The Construction Technical Team (CTT) is composed of jurisdictional representatives tasked with monitoring Floyd Hill construction progress, reviewing CSS design commitments, and communicating construction updates and information to the Project Leadership Team (PLT).

**Membership (as recommended by PLT):** Clear Creek County, Idaho Spring, Central City, CDOT, Contractor, Consultants

**Meeting Cadence Recommendation:** CTT will meet at appropriate milestones based on construction progress (likely every 2-3 months)

### CTT Roles and Responsibilities:

- The CTT will accompany CDOT and the contractor to project sites to conduct in-person monitoring of construction progress
- The CTT will review and update the CSS Construction Issues Tracking Sheet
- The CTT will identify any significant changes to the implementation of CSS Commitments and, when necessary, elevate issues to the PLT



# I-70 Floyd Hill

**Discussion Question: “Are any interests missing?”** Because the CTT is focused on construction tracking, the group agreed that other organizations and individuals who may have interests related to the work of the CTT should be engaged through other CSS channels, such as the PILT, TT, or ITFs. Interests discussed included the rafting community and HOAs, but other interests may require engagement as well.

- **Agreement:** CTT confirmed roles and responsibilities, operating protocols, and membership as presented
- **ACTION:** CDR Associates to distribute Draft Charter for any additional feedback

## 3. Draft Tracking Sheet and Commitment Tracking Process

The group moved to a review of the draft [Commitment Tracking Sheet](#) and discussed the following items.

**Commitment Tracking Sheet Objective:** This sheet is designed to track commitments made during the design phase through construction. It allows the CSS team members to organize and track issues of importance and will be used as a vehicle for discussion at meetings. Any changes to design will be logged on the sheet and discussed by the CTT. If necessary, major design changes will be elevated to the PLT.

**Commitment Tracking Sheet Background:** The tracking sheet was developed by the TT over the previous months and confirmed by the PLT. The PLT directed the CTT, once formed, to adjust the sheet and tracking process as needed to fit the needs of the group.

**Suggested Tracking Process:** Jeff Hampton, CDOT, suggested that CDOT Staff (Jeff Hampton and Abbie Modafferi) can take the lead on updating the sheet (column D, “Monitoring & Record”) as construction progresses and send regular updates to the CTT. The CTT will rely primarily on these email updates to understand construction progress, but will also convene at key project milestones, such as before each phase of construction. The next opportunity for a meeting will likely be in January 2024 before West Section construction. The CTT will review the updates to the sheet in the meetings and discuss any important changes to the design. Additionally, when needed, the CTT members will accompany CDOT and the contractor into the field to review construction progress. The first of these visits already occurred on October 9th, prior to the CTT kickoff, when Amy Saxton, Clear Creek County, reviewed the sculpted shotcrete on the



# I-70 Floyd Hill

East Section Walls. [Row 19](#) on the sheet uses this example for how the sheet will be filled out. The group agreed that this example was indicative of how the sheet should be filled out going forward.

- **Agreement:** CTT agrees with the suggested approach of CDOT leading the tracking sheet updates and sending email updates to the group.

## AGREEMENTS & ACTION ITEMS

- **Agreement:** CTT confirmed roles and responsibilities, operating protocols, and membership as presented
- **ACTION:** CDR Associates to distribute [Draft Charter](#) for any additional feedback
- **Agreement:** CTT agrees with the suggested approach of CDOT leading the tracking sheet updates and sending email updates to the group.

## 4. Attendance

Aaron Behring (Central City); Amy Saxton (Clear Creek County) Jon Cain (Idaho Springs); Abbie Modaffieri, Jeff Hampton (CDOT); Matt Hogan (Kraemer), Daniel Estes, Jonathan Bartsch (CDR Associates)